

GLOSSARY OF TERMS

Associate of Arts/Science Degree (A.A./A.S.): The graduation document issued by AHC for completing 60 units, with a grade point average of 2.0, including requirements in general education and major field of student.

Basic Skills: Pre-collegiate courses generally numbered in the 500 series.

CCC: California Community Colleges, sometimes short for CCCCCO.

CCCCO: California Community Colleges Chancellor's Office.

Center: May refer to Santa Maria Campus Day or Evening, Lompoc Valley Center, Vandenberg Air Force Base Center, or Santa Ynez.

Continuing Student: A student enrolled in the current semester who enrolled in the previous fall or spring semester.

CPEC: The California Postsecondary Education Commission colleges IPEDS reports from AHC and other CCC's then forwards them to NCES.

Degree-Seeking: Students enrolled in courses for credit, recognized by the college as seeking a degree or formal award, including vocational and occupational programs.

DSP&S: Disabled Student Programs and Services.

Duplicated Count: Total of all student enrollments per term. Students are counted in each course they enroll in; therefore, a student enrolled in four courses is counted four times.

Enrollment represents all students who enrolled in and attended at least one class in a term. This is headcount enrollment unless otherwise stated.

EOP: Extended Opportunities Program.

Ethnicity: Categories used to describe groups to which individuals identify with, or belong to in the eyes of the community. Categories do not denote scientific definitions or anthropological origins. A person may be counted in only one group. Students and faculty identify as one or more ethnicities on various forms used by the college. Different forms use different categories and groupings. The Office of Institutional Research prefers to use similar ethnic groups for reports in the Fact Book, noting exceptions when possible.

First-Time Student: A student enrolled in any college for the first time after High School.

First-Time Transfer Student: A student enrolling at Allan Hancock College for the first time, who has attended another college

FTE: Full-Time Equivalent, a term used with students and faculty representing load.

FTR: Full-Term Reporting, a term used to indicate minimum attendance requirements as either a credit or non-credit student as of term-end. Requires ½ unit of credit attendance, or 8 hours or more of positive attendance in credit or non-credit courses.

FTES: Full-Time Equivalent Student (FTES) is the unit of measure based upon student attendance patterns used in state apportionment of funds:
$$\frac{(\text{) students} \times (\text{) hours per week} \times 17.5 \text{ weeks}}{525} = 1 \text{ FTES}$$

Full-Time Student: A student registered for 12 or more units.

IPEDS: The Integrated Postsecondary Education Data System was established by the NCES as a federally mandated data collection system nationwide. Its function is to collect and report a variety of educational statistics and trends.

Load: The ratio of WSCH to FTEF.

Lower Division: Transfer students with less than 60 units.

Matriculation: The process that brings a college a student, who enrolls for credit, into an agreement for the purpose of realizing the student's educational goal through the college's established programs, policies, and requirements.

MIS: Management Information System. AHC is required to send MIS data files to the Chancellor's Office in Sacramento for many of our official reports on effectiveness, outcomes measures and funding throughout the year.

Part-Time Student: A student registered for less than 12 units.

Participation Rate: The number of college students enrolled during a given term per 1,000 population within a geographical area, usually by zip code.

Persistence Rate: The percentage of students (unduplicated headcount) enrolled at census date in the fall term, who enrolled in any course in the following spring term.

PFE: Partnership for Excellence.

Positive Attendance: The actual hours of attendance based on an actual count of enrolled students present at each class meeting.

Program: Programs are content-specific areas of study assigned six-digit codes by state and federal agencies. In the 2000 Fact Book programs refer to instruction areas grouped by the first two or four digits of the TOP code.

Returning Student: A student enrolled at AHC after an absence of one or more terms without interim attendance at another college.

Returning Transfer: A student who attended AHC, transferred out, and returned to AHC.

Special Admission Student: A student who is currently enrolled in grades 11 or 12.

SRTK: Student Right To Know.

Student Retention Rate: The number of students who complete at least one class with a grade other than “W” over the total number of students enrolled in at least one class.

Student Success Rate: The sum of units for course enrollments receiving an official grade of A, B, C, or Credit (CR) divided by units for attempted course enrollments. Units for attempted course enrollments are those for courses where the student received a grade of A, B, C, Credit (CR), D, No Credit (NC), F, Incomplete (I), or Withdrawal (M and MW).

Successful Course Completion is computed as the sum of course enrollments receiving an official grade of A, B, C or Credit (CR) divided by attempted course enrollments. Attempted course enrollments is the sum of students receiving a grade of A, B, C, Credit (CR), D, No Credit (NC), F, Incomplete (I), or Withdrawal (W and MW).

TOP Code: The Taxonomy Of Programs is a common numeric coding system assigned by NCES to categorize courses based on similar goals and objectives.

Unduplicated Count: Total of all unique students enrolled per term. Each student is counted only once regardless of how many courses he/she takes.

WSCH: Weekly Student Contact Hours. For Census based courses, WSCH is obtained by multiplying the enrollment at census by the number of hours a class meets per week. For positive attendance, WSCH is obtained by calculating the average number of total student contact hours per week.