

Allan Hancock College
Annual Planning Retreat - November 2012
Goals & Resource Needs for Fiscal Year 2013-14

DUE: Nov. 5, 2012

Priority Goals for Department/Division: Academic Affairs			Submitted By: Luis Sanchez
Priority	Goal	Rationale	District Strategic Plan Goal or Objective
	Adequate program faculty – replace multimedia position. This applies to welding and automotive technology positions as well	The multimedia program is a single fulltime faculty program with high tech/lab needs.	3.4.1.; 3.4.2
	Safety and minimum workability in the classroom for students and faculty.	Without this, the art classrooms cannot be productive. This is seen most pronounced in F 10, where there is no ventilation though they work with toxic materials, and in the Graphics Lab with ADA issues and over-heating.	3.2; 3.3; 3.4
	Establish minimum classroom support.	There are staffing support needs for high tech, highly enrolled labs in film or graphics.	3.2; 3.3; 3.4
	Building repairs that make the classroom more functional for the course content and comfortable for students.	It is difficult to conduct film classes with the noise interruptions in building O, to conduct class with inadequate lighting in F10, or to not be concerned for lose ceiling tiles and water damage in E12.	3.2; 3.3; 3.4
	Updated equipment in the classroom	Broken and unuseable items need replacement and there needs to be protection for the equipment we do have in the music area.	2.2; 3.2; 3.3
	Hire a full-time English department secretary.	The position was formally a full-time position, but rehired as a part-time position. There are 13 full-time faculty and 20 part-time faculty in the department. This is a lot of personnel to serve with a part-time secretary.	3.1
	Hire a full-time faculty specialized in reading.	There is a need for a reading/English instructor. The requirements to teach reading cannot be met by part-time English faculty who do meet the discipline requirements to reach reading. The English department is working on creating an alternative accelerate pathway for basic skills students to English 101	2.2; 3.1

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		and will need qualified faculty to teach an anticipated increasing number of reading classes.	
	Assure student admission processes, educational preparation documentation evaluation and all actions required to maintain support for health science programs is secure and supports program licensing issues.	One program technician supports all health science programs. Risk to all programs without sufficient office support to manage student admissions with only one trained person.	3.1.3
	To provide students in the architecture program with the tools and software necessary to learn basic drafting.	Without the annual renewal, the class will not be able to teach the latest version of the software used throughout industry.	1.1.5; 3.2.5; 3.3.2
	Provide industrial technology instructors with lab support.	The automotive technology program is down one full-time instructor – this program needs help with the lab.	1.1.4; 1.1.5; 3.4.2
	Provide coverage for student learning and success in the nursing skills lab.	Identified within LVN and RN programs that skills lab assistance is not supported.	3.1.3
	Replace Blackhawk Shark Measuring Beam in the auto body lab.	The auto body program needs the beam to measure frames on cars.	3.4.2
	Determine new approach to offering courses with support intercollegiate athletics.	Repeatability language, outlines in new Title V regulations requires a limitation on hours of apportionment which can be collected relative to offering intercollegiate sport courses.	3.2.1
	Completion rates of department student learning outcomes.	Participate in campus wide effort to demonstrate proficiency with respect to SLO's.	2.1
	Complete assessment of all courses (social & behavioral sciences)	Accreditation	2.1.3; 2.1.4
	Success of developmental English and ESL writing students.	English 512, 513, 514 and ESL Writing 1-4 students are required to use the Writing Center as part of their coursework. Best practice demonstrates the necessity	2.2

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		of 1 to 1 contact for student success and retention. 2011 Fact Book – “The percentage of students enrolled in Basic Skills English has been steadily increasing over the last years...”	
	Support of student writing across the disciplines.	Best practice demonstrates the necessity of 1 to 1 contact for student success and retention. 2011 Fact Book: “ The percentage of students enrolled in basic skills English has been steadily increase over the last years...” Even though many students test into below transfer level English, a portion of those do not register for English and take courses in other disciplines, ensuring their struggle with the coursework.	2.2
	Replacement of five retirees: B Farmer, A Hire, R White, C Pasquini, R Shires, and future retirees at least two in the next two years.	Besides teaching, availability, constancy for students and the increase demands for student success and assessment such as SLOs, AP&P involvement and other college-wide involvement, the department requires additional assistance that only a full-time faculty has the time to represent the department and make a college-wide contribution.	2.2.1-2.1.4; 2.2.2-2.2.4; 3.2.4
	Replace retired biology instructor.	The department philosophy is to have major core courses taught by full-time faculty to ensure a uniform standards and student success.	2.2.1-2.2.5; 3.1.2
	Continue to have the Math Center opened for eight weeks during the summer session.	Provide resources for student success.	2.2.3

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	A classroom, offices, and common area of M400 require maintenance, painting, and new carpet.	At every rain, there is one classroom that gets flooded and the common area requires a trash can to collect the rain soaking the carpet, blocking traffic – mildew is a possible issue.	3.4.3
	Promote a bonded winery and support the vineyard operation in the agribusiness program.	This has been an ongoing project for more than five years.	2.2.1-2.2.5
	Hire a library multimedia technician for LVC	LVC library houses the OACL and tutorial as well; there is no permanent classified staff assigned there. Current gate count is close to 1000/week; this is likely to increase when Public Safety opens. The library is open 40 hrs/week. The minimum Title 5 standard for library support for colleges with 5000-7000 FTEs is nine; we have two.	2.2
	Hire an additional faculty librarian for Santa Maria.	The workload for faculty librarians has not decreased with lower enrollments. It has increased due to new online systems, demand to support the information competency ILO through library training, and increased archives usage. The minimum Title 5 standard for colleges with 5000-7000 FTEs is five; we have three.	2.2
	Increase institutional revenues through fee-based and contract education class development by restoring coordinator position in Community Education program.	State budget reductions have negatively impacted student access to classes and academic success. New ways to generate institutional revenue must be addressed. Replacement staff person would focus on fee-based class development to generate new revenue.	3.2; 2.2
	Restore full-time faculty positions in ECS to support quality CTE educational programs.	Three full—time ECS faculty members retired and were not replaced resulting in only one full-time faculty member	2.2

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		remaining. This has created a serious problem in maintaining a quality educational program that provides career technical job training. Over 30 sections offered each semester.	
	Restore full-time faculty position in FCS/FSN to support quality CTE educational programs.	Due to budget cuts, the full-time faculty member who retired was not replaced which has created serious problems in maintaining quality educational programs that provide career technical job training.	2.2
	Hire full-time permanent outreach/counseling assistant for ESL credit programs, classified employee.	Declining enrollment seriously threatens the ESL credit program's survival. AHC is located in a community where over 60 percent of its residents are non-native English speakers. If the ESL credit program were eliminated, AHC would not be serving a large disadvantaged population group.	2.2.1; 2.2.4; 2.2.5